

ADMINISTRATIVE - INTERNAL USE ONLY

20 AUG 1982

MEMORANDUM FOR:

DCI Area Member, Building Planning Committee

FROM:

Chief, Building Planning Staff, OL

SUBJECT:

New Building Space Allocation

REFERENCE:

Memorandum for C/BPS/OL from DCI Area Member,
Building Planning Committee, dated 28 July 1981,
Subject: "Non-Office Space" Survey (OL 1 3150)

1. Certain space requests contained in the Office of Personnel attachment to the reference raised legal and regulatory questions requiring policy guidance.

2. Attached is background information submitted to the DDA and a copy of the guidance returned. Based on this guidance, the following actions have been taken:

a. Space for a gymnasium has been eliminated from our planning.

b. A total of 6,000 square feet is being planned for Credit Union activities in Headquarters.

c. Five hundred square feet requested for Employee Activity Association remains in the plan.

d. There is no planned change in barbershop allocation.

e. The amount of space planned for snackbars and "blind" stands will remain constant, but facilities will be evenly redistributed throughout old and new buildings.

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3. With regard to physical fitness facilities, we will endeavor to include features within the site work and landscaping associated with the building program that will improve compound jogging conditions. We would welcome any thoughts and suggestions the Office of Personnel might have on this subject.

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Attachments:

- A. OL Memo to DDA, w/att
- B. DDA Memo (DDA 82-1685/1)

cc: C/LSD/OL, w/atts

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(20 Aug 82)

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